



SAPIENZA
UNIVERSITÀ DI ROMA

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement
2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Institutional Contact details (name, address, phone, fax, email)	Subject Area Contact details (name, address, phone, fax, email)	Website (eg. of the course catalogue)
SAPIENZA - UNIVERSITA' DI ROMA	I ROMA01	Rector's Delegate for International Mobility and Erasmus Institutional Coordinator LUCIANO SASO		http://en.uniroma1.it/
Medicina e Psicologia		Academic Coordinator PAOLO SARTI Via di Grottarossa 1035-1039 - 00189 RomaTel: +39 (0)633775871-6100 , E-mail: paolo.sarti@uniroma1.it , Fax: +39 (0)633775427 Administrative Officer MARIA ADDOLORATA DI TOMMASO Via di Grottarossa 1035-1039 00189 Roma Tel: +39 (0)633776100, Fax: +39 (0)633775427, E-mail: erasmusmed2@uniroma1.it		

Dipartimento di Scienze medico-chirurgiche e Medicina traslazionale			Agreement Promoter SALVATORE DI SOMMA Via di Grottarossa, 1035 - 1039 00189 RomaTel: +39 (0)6.33775592 , E-mail: salvatore.disomma@uniroma 1.it, Fax: +39 (0)6.33775427	
UNIwersytet MIKOŁAJA KOPERNIKA W TORUNIU	PL TORUN01		International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczuk (martaslo@umk.pl) - outgoing students; placements Collegium Medicum in Bydgoszcz (medical sciences): International Programmes Department ul. M. Curie Skłodowskiej 9, 85-067 Bydgoszcz tel. (52) 585-36-91 Paulina Gyrkow e-mail: erasmus@cm.umk.pl	ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/ Collegium Medicum http://www.cm.umk.pl/en/
Faculty of Medicine			Faculty coordinator: Dr hab. Katarzyna Pawlak- Osińska, prof. UMK osinska1@wp.pl Agreement Promoter Jacek Kubica Dean of the Faculty of Medicine 13 Jagiellońska Street, 85- 067 Bydgoszcz PolandTel: +48-52-5853396 , E-mail: dzieklek@cm.umk.pl	

B. Mobility numbers per academic year

The number of students each institution will send may by no means exceed the number of students mentioned in this agreement. More specifically shorter periods of stay do not allow for the sending of more students, i.e. on an exchange of 1 student for 10 months, a partner cannot send 2 students for 5 months, not even if their stay covers different semesters. Each party will take this into consideration when organizing students selection.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of students for Studies	
					Total number of students	Months (each) Min. 3 – max 12
I ROMA01	PL TORUN01	0912	Medicine	2	2	10
PL TORUN01	I ROMA01	0912	Medicine	1	2	10

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility for Teaching		
				Number of staff members	Duration in days per member (min. 2)	Number of teaching hours per member (Min. 8)
I ROMA01	PL TORUN01	0912	Medicine	2	2	8
PL TORUN01	I ROMA01	0912	Medicine	2	5	8

Termination and modification of the agreement

In case of changes, the partners can amend the agreement (part B) and/or the attached info sheet data, which form an integral part of the agreement, at one academic year written notice, by sending an email to the institutional contact listed in part A. This means that a unilateral decision to modify the agreement notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Only in case of change of part B the drawing up/stipulation of a new agreement is required.

The agreement may be terminated by either side at one academic year written notice by sending an email to the institutional contact listed in part A. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

The participants already nominated by their home university at the date of notice shall be permitted to complete the program.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

C. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[1]
I ROMA01	LUCIANO SASO Rector's Delegate for International Mobility and Erasmus Institutional Coordinator		 
I ROMA01	PAOLO SARTI Academic Coordinator		 
I ROMA01	SALVATORE DI SOMMA Agreement Promoter	14.02.14	 
PL TORUN01	Jacek Kubica Dean of the Faculty of Medicine		 <p data-bbox="957 1097 1244 1164">DZIEKAN WYDZIAŁU LEKARSKIEGO</p> <p data-bbox="941 1187 1276 1243"><i>prof. dr hab. Jacek Kubica</i></p>

[1] Scanned signatures are accepted

INFO SHEET

Institution: SAPIENZA - Università di Roma Country: Italy

Erasmus code: I ROMA01

Website: <http://www.uniroma1.it>

Head of Institution: Prof. Luigi Frati (Rector)

Erasmus Institutional Coordinator: Prof. Luciano Saso

Head of the International Relations Office : Dr. Antonella Cammisa

Institution: UNIWERSYTET MIKOLAJA KOPERNIKA W TORUNIU Country: POLONIA

Erasmus code: PL TORUN01

Website: <http://www.uni.torun.pl/>

Head of Institution:

International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toru, Poland; tel/fax. +48 56 6114929, tel. 611 -

4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) – Erasmus Institutional Coordinator (STA , STT) Magorzata Grudziska

(incoming@erasmus.umk.pl) - incoming students; placements Marta Winiewska (mawi@umk.pl), Marta Baszczyk (martaslo@umk.pl) -

outgoing students; placements Collegium Medicum in Bydgoszcz (medical sciences): International Programmes Department ul. M. Curie

Skodowskiej 9, 85-067 Bydgoszcz tel. (52) 585-36-91 Paulina Gyrkowe-mail: erasmus@cm.umk.pl Faculty of Medicine coordinator: Dr hab.

Katarzyna Pawlak-Osiska, prof. UMK osinska1@wp.pl

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[1]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I ROMA01		Italian	English (only for English taught courses)	Italian B1 English B1	B2
PL TORUN01		Polish	English	B2	B2

Further details on the language of instruction, see the course catalogue:

<http://www.uniroma1.it/didattica/offerta-formativa/corsi-di-laurea-e-laurea-magistrale>

<http://en.uniroma1.it/study-us/graduate/english-taught-courses>

<http://en.uniroma1.it/study-us/visiting-and-exchange-students/english-taught-modules>

Additional requirements

Exchange students will normally be allowed to enter courses at I ROMA01 unless these courses are subject to restricted enrolments.

I ROMA01 requires students to have an intermediate knowledge of Italian language (i.e. Threshold level B1 or Higher of the Common European Framework of Reference for Languages). An intermediate level of English is accepted instead of Italian

proficiency in the following cases:

- students who wish to attend classes from degree programmes fully or partially taught in English (<http://en.uniroma1.it/study-us/graduate/english-taught-courses>)
- students coming for their final thesis project or for training work, whose tutor accepts English as working language.

Partner additional requirements

Students applying for an Erasmus at NCU should meet the following language requirements: B2 of English (both in writing and speaking).

Moreover, respective faculties esp. language departments may have higher requirements. Students should present a language certificate proving their language competences.

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

• Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.

• Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at: <http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toru, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toru is available at <http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Torun.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

•For the implementation of STA/STT-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

Calendar

1. Student nominations and applications prepared according to the instructions available at <http://www.uniroma1.it/students-coming-sapienza> must be sent to spi@uniroma1.it (I ROMA01) within::

Receiving institution [Erasmus code]	Nomination		Application	
	Autumn term* [month]	Spring term* [month]	Autumn term* [month]	Spring term* [month]
I ROMA 16	May 15th	October 15th	30 days after receiving the login code to on-line application form	30 days after receiving the login code to on-line application form
PL TORUN01	May 15th	October 15th	June, 1st	November, 1st

.. I ROMA01 will send its decision about acceptance to nominated students within five weeks upon receipt of nominations.

3. A Transcript of Records will be issued by I ROMA01 no later than five weeks after student departure.

Partner remarks

1. Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship). Students should apply according to the procedure given on <http://www.umk.pl/en/cooperation/erasmus/students/application2>. The online application should be submitted by the students by the 1st of June or the 1st of November. 3. The receiving institution will send its decision within 6 weeks. 4. Transcript of Records A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student. Termination of the agreement The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

Information

1. Grading systems of the institutions

Institution [Erasmus code]	Information																								
I ROMA01	<p>I ROMA01 Assessment are expressed in grades calculated on a scale of 0 - 30 for the examinations with the possibility of awarding 'cum laude'. Pass grade and lowest mark for examinations is 18, maximum grade is 30 cum laude.</p> <p>The ECTS grading table of I ROMA01 prepared according the most recent version of the ECTS GUIDE is available at the following page:</p> <p>http://www.uniroma1.it/sites/default/files/allegati/ECTS-Grade-Conversion-Scale_Sapienza_20130308_6.pdf</p>																								
PL TORUN01	<p>ECTS Credits:</p> <p>The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).</p> <p>The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.</p> <p>Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain zal. or zaliczenie (EN. 'pass') which means that their workload was satisfactory and they have passed the course.</p> <p>GRADES: The Student Exchange Office recommends the following grading equivalency table:</p> <p>Uniwersytet Mikoaja Kopernika w Toruniu ECTS</p> <table border="0"> <tr> <td>Grade</td> <td>Grade</td> <td>Predicate</td> </tr> <tr> <td>5A</td> <td>Very Good</td> <td></td> </tr> <tr> <td>4,5B</td> <td>Better than good</td> <td></td> </tr> <tr> <td>4C</td> <td>Good</td> <td></td> </tr> <tr> <td>3,5D</td> <td>Better than satisfactory</td> <td></td> </tr> <tr> <td>3E</td> <td>Satisfactory</td> <td></td> </tr> <tr> <td>2F</td> <td>Unsatisfactory / Fail</td> <td></td> </tr> <tr> <td>Zal / Pass</td> <td>Participation; i.e. the student has successfully and regularly attended the course.</td> <td></td> </tr> </table>	Grade	Grade	Predicate	5A	Very Good		4,5B	Better than good		4C	Good		3,5D	Better than satisfactory		3E	Satisfactory		2F	Unsatisfactory / Fail		Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	
Grade	Grade	Predicate																							
5A	Very Good																								
4,5B	Better than good																								
4C	Good																								
3,5D	Better than satisfactory																								
3E	Satisfactory																								
2F	Unsatisfactory / Fail																								
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.																								

2. Visa

I ROMA01 will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance are provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA01	Erasmus Office Incoming Student Phone number: +39 06 4991 2806 e-mail address: spi@uniroma1.it	http://en.uniroma1.it/study-us/visiting-and-exchange-students/erasmus
PL TORUN01	incoming@erasmus.umk.pl Tel. Toru campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.ms.gov.pl/en/travel_to_poland/

Partner remarks

3. Insurance

I ROMA01 will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

I ROMA01 will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA01	Erasmus Office Incoming Student Phone number: +39 06 4991 2806 e-mail address: spi@uniroma1.it	http://en.uniroma1.it/study-us/visiting-and-exchange-students/erasmus
PL TORUN01	incoming@erasmus.umk.pl Tel. Toru campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A2

Partner remarks

4. Housing

I ROMA01 will guide incoming participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA01	info@esn-roma.it	http://www.esn-roma.it/component/content/article/58-progetto-casa/122-progetto-casa-eng.html http://en.uniroma1.it/campus-life/life-rome/accommodation-0
PL TORUN01	incoming@erasmus.umk.pl Tel. Toru campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

Partner remarks